

Yuma Community Theater Cash Advance and/or Disbursement Request

Date _____

Check # _____

Amount Requested _____

I, _____
(Print name of requestor)

received from the Yuma Community Theater the above amount of monies for the purchase of the following:
(mark those that apply)

Production Expense: **Check to be written to:** _____
Budgeted for Show: _____

Category _____	Amount	_____
Category _____	Amount	_____
Category _____	Amount	_____

Miscellaneous Expense

Item Description: _____	Amount	_____
Item Description: _____	Amount	_____
Item Description: _____	Amount	_____
Item Description: _____	Amount	_____

Supplies

Item Description: _____	Amount	_____
Item Description: _____	Amount	_____
Item Description: _____	Amount	_____
Item Description: _____	Amount	_____
Item Description: _____	Amount	_____

Approved By (PRODUCER/TREASURER)

Requestor Signature

Treasurer/Secretary/President Signature

(Cannot be the same as the Requestor)